Overseas Identity Verification Form

DelphiBank™

Customer Details

Title	Full Name		Customer Number *(bank use only)*	Date of Birth

Residential Address (PO Box is NOT acceptable)

Suburb	State	Postcode	Country

Customer Full Name	Date	Signature

Customer Identification Documents

You must present the following underlined original identification documents to meet the requirements of items (1), (2) and (3):

1. Valid Passport (must contain photograph) **OR** National Identification Card (must contain photograph);

AND

2. Proof of address document. The following documents may be used to provide proof of address:

(a) a document issued by a local Government body or Utility Provider which is dated within the preceding 3 months which is in your name and states your residential address i.e. electricity bill, council rate notice (note mobile phone bills are not acceptable);

OR

(b) a document issued by the Government (within the last 3 months) which records the provision of a benefit to you at your residential address i.e. pension notice.

AND

3. Country of Citizenship document. The following documents may be used:

(a) Valid passport (must contain photograph); or
(b) National Identification card (must contain photograph)
(c) Australian or Foreign Birth Certificate; or
(d) Birth extract issued by an Australian State or Territory; or
(e) Australian or Foreign Citizenship certificate.

Customer Identification Process

Who is authorised to certify your identity and address documents and to witness your signature?

1. An Australian Consular Officer or an Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955) - referred to as an Authorised Officer in our forms.
2. You will need to show the Authorised Officer the original identification and/or address documents and present true copies of those documents to be certified.
3. You must be in the presence of the Authorised Officer when you sign any forms.
4. Any documents written in any language other than English or Greek need to be accompanied by an English translation from an accredited translator. (Embassies usually have non-refundable feed translations services). Note: Greek documents can be translated by Delphi Bank staff.
5. Non-refundable Consular fees for certifying copies and witnessing signatures will apply. Please contact the Australian Embassy for details.
6. Original documents can be sent to the bank (e.g. original utility bills) and do not need to be certified (please note original documents will be retained by the bank and not returned).
7. Submit the certified copies of identity and address documentation to the bank along with your application form.
8. Once a customer's application has been processed and account opened the customer no longer requires an Authorised Officer to verify signatures on letters of instruction. E.g. an instruction to close an existing account does not require a signature to be verified by an Authorised Officer. Adding a new person to the account who will be authorised to transact on the account will require the new person's identity and address to be verified by an Authorised Officer.

Authorised Officer

Full Name	
Position/Occupation	

Email	Telephone

Business Address	

Authorised Declaration

I declare that I have sighted the original identification documents and that the customer(s) is a reasonable likeness to the photographic identification documents provided. I have photocopied the identification documents and printed my full name, signature, date and Authenticating stamp.

Signature of Officer	Date	Stamp